



## **HONOURARY LIFE MEMBERSHIP**

### ***A National Award to Recognize Contributions to the Canadian Seed Trade and the Canadian Seed Trade Association***

The Canadian Seed Trade Association's Honourary Life Membership is presented annually to an individual, in honour of their significant volunteer contribution to the Canadian seed trade and to the Canadian Seed Trade Association. Honourary Life Members have the same privileges accorded to CSTA Associate Members.

The award consists of an engraved plaque and Honourary Membership lapel pin which are presented at an awards ceremony at CSTA's annual convention. CSTA pays the costs of travel, accommodation and meeting registration for the award winner and an accompanying person.

#### **Eligibility of Nominators**

Nominations for a CSTA Honourary Life Membership will be accepted from anyone who is a member of the Canadian Seed Trade Association. Only one Honourary Life Membership will be awarded each calendar year.

#### **Eligibility of Nominees**

Nominees for the CSTA Honourary Life Membership must have contributed volunteer time to the Canadian Seed Trade Association and the Canadian Seed Trade over the course of his/her lifetime of work in the seed business. This could include serving as CSTA President; Board member; CSTA committees, or as a CSTA representative to industry committees. The nominee must be living at the time of the nomination. The CSTA reserves the right to not present the life membership if no nominees meet the criteria.

#### **Selection Committee**

The selection committee will be the CSTA Executive Committee and the CSTA Executive Director. The Executive Committee will recommend the recipient to the CSTA Board of Directors for consideration at its February board meeting.

#### **Notice and Process**

Following the selection, the nominator will be notified and asked to notify the award winner that he/she has been chosen. Once the recipient has been notified by the nominator, CSTA will contact the winner to provide additional details. CSTA membership will be notified in the spring. A news release announcement will be made immediately following the awards ceremony.

## Nomination Instructions

Any CSTA member may submit a nomination.

A call for nominations will come from the CSTA annually in November. Nominations should be submitted to the CSTA office no later than December 15th of each year.

Nominations should be typed and accompanied by:

- 1) Name, position, affiliation, address, telephone, email of nominee
- 2) Name, position, affiliation, address, telephone, email of nominator
- 3) Description of the contributions of the nominee to the Canadian seed trade
- 4) Description of the contributions of the nominee to the Canadian Seed Trade Association
- 5) A letter of support from one additional CSTA member.

**CSTA must receive the nomination no later than December 15<sup>th</sup>.**

Send the completed nomination to the attention of Teresa Neuman, Manager, Stakeholder Relations. Nominations may be sent by email or mail. Receipt of all nominations will be confirmed with the nominator by CSTA staff.

**By email (preferred):**

[tneuman@cdnseed.org](mailto:tneuman@cdnseed.org) - Please include "Honourary Life Membership Award" in the subject line.

**By Mail:**

CSTA Honourary Life Membership Award  
Canadian Seed Trade Association  
130 Albert Street, Suite 500  
Ottawa, Ontario K1P 5G4